

**Council Overview Board**

**ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED 13 September 2016.**

The recommendations tracker allows Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

Please note that this tracker includes recommendations from the former Council Overview & Scrutiny Committee.

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
6 September 2016 R4/2016	<b>MUNICIPAL BOND AGENCY</b>	<p>a) That a process be put in place to allow appropriate scrutiny of any proposal to seek a loan from the Municipal Bonds Agency, taking into account the need to review the risks involved, the terms available from any alternative sources of capital borrowing, and the need for timely decision-making.</p> <p>b) That the second recommendation of the Cabinet report be amended to read 'delegate borrowing decisions to the Director of Finance in consultation with the Leader of the Council or the Cabinet Member for Business Services and Resident Experience.'</p>	Cabinet	The Cabinet's response to the recommendations is set out in item 5 of this agenda.	21 September 2016

## Scrutiny Board and Officer Actions

Date of meeting and reference	Item	Recommendations/ Actions	To	Response
1 June 2016 A5/2016	<b>FUTURE WORK PROGRAMME</b>	The Chairman to consider the addition of an item on the Council's Asset Management Strategy to the Board's forward work plan.	Council Overview Board Chairman	
1 June 2016 A6/2016	<b>ANNUAL REPORT OF THE SHAREHOLDER BOARD</b>	(a) That the issue of ensuring effective scrutiny of arm's-length companies be addressed by the Council Overview Board as part of the review of 'scrutiny in a new environment' in July 2016.	Council Overview Board Chairman	The item was on the agenda for the last meeting and it was agreed that a Task Group be set up to investigate these issues further.
1 June 2016 A7/2016	<b>ANNUAL REPORT OF THE SHAREHOLDER BOARD</b>	(b) That further scrutiny in relation to Surrey Choices be scheduled once the Shareholder Board had completed the review of its business plan.	Scrutiny Manager	Awaiting completion of the business plan review.  Update: Surrey Choices has been given further time to complete a final business plan. This is expected in October. Scrutiny could be scheduled for the December meeting of COB.
6 July 2016 A9/2016	<b>RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SCRUTINY BOARD</b>	That the Chairman consider whether any further discussion with the Cabinet was appropriate in the light of the Cabinet's response to the recommendation on the Investment Strategy Property Portfolio.	Chairman	

Date of meeting and reference	Item	Recommendations/ Actions	To	Response
6 July 2016 A10/2016	<b>AGENCY STAFFING UPDATE</b>	<ol style="list-style-type: none"> <li>1. Comparison of the full costs of employing agency and permanent staff would be provided, showing figures posts at the low, medium and high ends of the salary scale.</li> <li>2. Details of the Memorandum of Understanding regarding agency staffing.</li> </ol>	Ken Akers/ Indiana Pearce	To be circulated as part of the bulletin
6 July 2016 A12/2016	<b>SCRUTINY IN A NEW ENVIRONMENT</b>	<p>(a) That a Task Group be established with the aim of reviewing the effectiveness of the Council's existing scrutiny arrangements in the light of changes to methods of service delivery.</p> <p>(b) That the draft terms of reference for the task group be circulated to Members of the Council Overview Board for comment.</p>	Scrutiny Manager	Scoping of this group is underway.

### COMPLETED ACTIONS - TO BE DELETED

Date of meeting and reference	ITEM	Recommendations/ Actions	To	Response
1 June 2016 R1/2016	<b>TRUST FUND TASK GROUP REPORT</b>	a) That trust funds for which the County Council is the sole trustee, excluding the Lingfield Guest	Cabinet	The Cabinet's response to the recommendations was considered at the July meeting.

		<p>House and Looked After Children funds, be transferred to the Community Foundation for Surrey (CFS), and that officers be authorised to begin the liaison with the CFS to ensure this is actioned at the earliest possible date.</p> <p>b) That a further report outlining the proposals in relation to those trust funds where the Council is not the sole trustee be submitted in due course, following discussions with the other trustees.</p> <p>c) That, where a new trust fund is bequeathed to the Council, the presumption should be that the trust fund is transferred - under the same principles recommended for the current trust funds - to the Community Foundation for Surrey.</p>		
1 June 2016 R3/2016	<b>INVESTMENT STRATEGY: PROPERTY PORTFOLIO</b>	That the future presentation of financial information to the Council Overview Board should be improved, including the addition of a column showing the return on the investment/capital for each company.	Cabinet	The Cabinet's response to the recommendations was considered at the July meeting.
1 June 2016 R3/2016	<b>INVESTMENT STRATEGY: PROPERTY PORTFOLIO</b>	That a report be presented to the Cabinet on an at least annual basis with a transparent and accessible summary of actual income compared to anticipated returns, to enable the Cabinet to review the performance of the investments made	Cabinet	The Cabinet's response to the recommendations was considered at the July meeting.

		and consider whether any adjustments need to be made to the investment strategy.		
6 July 2016 A11/2016	<b>BUDGET SCRUTINY</b>	That Scrutiny Boards give greater emphasis to challenging whether the savings identified for their service areas in 2016/17 were being met, and that Chairmen decide the most appropriate way for their Board to achieve this.	Scrutiny Board Chairman	The Chairman of COB has written a further letter to Scrutiny Chairman outlining a process for this year which is being implemented by the Scrutiny Boards.
1 June 2016 A8/2016	<b>ANNUAL REPORT OF THE SHAREHOLDER BOARD</b>	Further details to be provided about the unrealised pension liability loss incurred by Babcock 4S.	Susan Smyth	Circulated as part of the bulletin

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